



# AALAS Affiliate Organization Application

## Description of an Affiliate Organization

An organization or group with a purpose consistent with the mission of the Association may apply for affiliation with the Association. Affiliate status shall be authorized by a two-thirds vote of the Board of Trustees.

## Applying for Affiliation

1. An organization wishing to affiliate with AALAS must submit a request in writing to the AALAS national office for formal approval of the Board of Trustees (BOT) at one of its scheduled business meeting sessions, either the Winter Session (in February/March), Midyear Session (in June), or the Annual Session, held in conjunction with the National Meeting (October or November). The request for affiliation must include a copy of the organization's mission statement and constitution and bylaws, if applicable.
2. The organization will be informed in writing of the BOT's decision, immediately following the business session.

## Criteria

After formal approval by the Board of Trustees, Affiliate Organizations must meet the following criteria:

1. Provide the AALAS national office a list of current officers as requested, but at least once yearly by February 1.
2. Provide the AALAS national office a current membership roster as requested, but at least once yearly by May 1.

## Privileges:

Affiliate Organizations pay an annual fee of \$250 for a 12-month membership, for which they receive the following privileges:

1. A Contact Person, designated by the Affiliate Organization, with whom all business will be transacted.
  - a. The Contact Person shall be designated as an AALAS National Gold Member.
  - b. The Contact Person, whose name is on file at the AALAS National Office, will be sent annually a notice for renewal on behalf of the Affiliate Organization.
2. If Affiliate Status is in place by the end of the BOT Midyear Session and dues are current, organizations shall have the following additional privileges:
  - a. Eligibility for free booth space at the AALAS National Meeting. (Exceptions to this policy for a specific instance can only be made by a majority vote of the BOT.)
  - b. An invitation to attend/observe the Annual Session of the BOT during the National Meeting.
  - c. An invitation to submit a Final Report for the Annual Session of the BOT during the National Meeting.
  - d. Assistance by AALAS Staff to provide said organization with the opportunity to display, educate and meet at the AALAS National Meeting.

<b>Amount of membership dues applied to publications:</b> <i>Comparative Medicine:</i> \$110.88 <i>JAALAS:</i> \$56.42 <i>Tech Talk/AALAS in Action:</i> \$10.11
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## What the Contact Person/Gold Member Receives:

1. All voting privileges
2. Reduced rates for National Meeting and all other programs (exams & educational materials)
3. *National Meeting Preliminary Program*
4. Access to the TechLink listserv
5. Access to members-only pages on AALAS' website
6. *Tech Talk* and *AALAS in Action* newsletters
7. Subscription to *Journal of the American Association for Laboratory Animal Science*
8. *AALAS Reference Directory*
9. Subscription to *Comparative Medicine*
10. *Leadership & Committee Resource Directory*



# Affiliate Officer Roster

(Please print)

\_\_\_\_\_  
(Name of Affiliate Organization)

\_\_\_\_\_  
(Submitted By) (date)

AALAS Affiliate Contact Person will be: \_\_\_\_\_

## Officers

### PRESIDENT

\_\_\_\_\_

Title if other than President: \_\_\_\_\_

\_\_\_\_\_  
(Phone) (Fax)

\_\_\_\_\_  
(E-mail)

Date term of office expires: \_\_\_\_\_

### PRESIDENT-ELECT

\_\_\_\_\_

\_\_\_\_\_  
(Phone) (Fax)

\_\_\_\_\_  
(E-mail)

### SECRETARY

\_\_\_\_\_

\_\_\_\_\_  
(Phone) (Fax)

\_\_\_\_\_  
(E-mail)

### TREASURER

\_\_\_\_\_

\_\_\_\_\_  
(Phone) (Fax)

\_\_\_\_\_  
(E-mail)

### NEWSLETTER EDITOR

\_\_\_\_\_

\_\_\_\_\_  
(Phone) (Fax)

\_\_\_\_\_  
(E-mail)

**Return prior to: FEBRUARY 1**

Fax (901-753-0046) or mail to Carolyn Campbell, AALAS; 9190 Crestwyn Hills Drive, Memphis, TN 38125-8538