



AALAS Collins Award Submission Packet Checklist

Please complete this checklist and submit it along with all of the required supporting materials. Information on this sheet must be supported by attached materials.

Nominee _____ Primary Nominator _____

Award Criteria

Collins award candidates are evaluated based on the following criteria:

- Contribution to and accomplishments for education and training in the field of lab animal science.
- Participation in learning or information programs (high school career days, facility tour groups, community speaking engagements, etc.).
- Involvement in training programs—teaching, participating in, improving, or preparing/using novel training materials.
- Promotion of technician certification.

Nominee Background

Length (years) of AALAS branch membership: _____

Length (years) of AALAS national membership: _____

Years in laboratory animal science (or related field): _____

Education and specialization:

Undergraduate degree(s): _____

AALAS certification/applicable licenses: _____

Graduate degrees/postgraduate education: _____

Continuing education participation: _____

Supporting Materials

In addition to the nomination form (www.aalas.org/association/award_nomination_form.aspx), you'll need to submit the following supporting materials:

- curriculum vitae or resume
- nomination letter from an AALAS national member
- 3–5 letters of recognition by the nominee's peers and coworkers
- this checklist

Supporting materials will be evaluated for evidence that the nominee demonstrates these characteristics:

- Respect and recognition from colleagues and coworkers
- Superior job performance, especially relating to training of technicians, investigators, and other colleagues
- Other considerations not otherwise addressed in the nomination criteria.

Use this checklist to verify that all required information is documented in the supporting materials.

- Educational background/specializations.
- Professional experience.
- Vocational history, including noteworthy career development.
- Contributions to training and education in the field of lab animal science.
- Professional endeavors outside of AALAS.
- Recognition of professional achievements.

Submit checklist and supporting materials at www.aalas.org/association/award_nomination_form.aspx by May 1. Questions? Call 901-754-8620 or email info@aalas.org.